

**Governor's ArizonaSERVES Task Force  
Elder Independence Team Meeting Minutes  
May 11, 2011, 10:00 a.m. – 11:30 a.m.  
Telephone**

| Members Present | Members Absent | Guests | Staff            |
|-----------------|----------------|--------|------------------|
| Scott Neuman    | Gary Kinnaman  |        | Leah Koestner    |
| Nicola Winkel   | Steve Zabilski |        | Chuck Fitzgerald |

- I. Welcome.
- II. Website Content. Discussed a possible redesign of the home page to ensure the Issue Areas are listed and easily identified. Also discussed the possibility of developing a Provider/Agency map for each part of the state; this would help facilitate connections within a local community. Staff will work on both of these.
- III. Communications Plan. A survey will be developed and distributed to Providers and community organizations to determine existing needs, successes and models for the Issue; Team members will use the survey instrument to develop conversations and connections.
- IV. Issue Action Plan. Discussed above.
- V. Summit Planning. A Summit “save the date” communication is need as soon as possible. Team members will design and facilitate the Issue breakout session at the Summit and will ensure both providers and helpers are in the room. Summit attendees need to leave with clear actionable tasks.
- VI. Upcoming Task Force meeting. The next Task Force meeting is June 17, 2011.
- VII. Call to the Public. No members of the public were present.
- VIII. Adjourn